

WESTMINSTER PRESBYTERIAN CHURCH  
MINUTES OF STATED MEETING OF SESSION – October 27, 2008

The stated meeting of Session was held at Westminster Presbyterian Church in the Hall, 755 Bard Road, Port Hueneme, CA. Moderator, Rev. Dan Birchfield, called the meeting to order at 7:00pm and opened with prayer. A quorum was present. Elders present: Bob Williams, Linda Porteous, Gay Lanzarotta, Paul Spencer, Ron Carrillo, Marilyn Rothwell, Elna Ranson, Jim Bell. Elders absent: Janice Brown, Carol Norton. Guests: Mary Curtis, Clerk to the Session.

I. APPROVAL OF AGENDA:

Additions to the agenda were: under Clerk Report – Janice Brown resignation and Thanksgiving offering; under new business – Worship Suggestion. Session APPROVED the agenda as presented with the changes.

II. PRAYER TRIANGLES:

Session prayed in small groups.

III. CLERK TO THE SESSION REPORT:

- a. Linda Porteous, elder commissioner, gave a report from the last Presbytery meeting held 9/30/08. She briefed Session on the changes to the per capita and budget; next year there will be 5 Presbytery meetings; there were reports from the delegates that went to the General Assembly this year and Committee on Ministry made a motion that was passed to let G.A. know that we will be tough on liberal candidates in our Presbytery. Presbytery approved to send the response to G.A. that was presented at the meeting.
- b. MOTION was made, seconded and approved to elect Linda Porteous as elder commission for the Presbytery meeting to be held on 11/18/08.
- c. Session regretfully accepted the resignation of elder, Janice Brown effective January 1, 2009. She resigned via a letter to Pastor Dan.
- d. Presbyterian Joy Offering was lifted out of the consent agenda to discuss: Session APPROVED to use the Thanksgiving offering to be donated to the Food Share in the memory of Gene Roberts who gave so much of his time and talent to our Food Pantry and helping others in our community. Session APPROVED to use the Christmas envelope offering to be sent to the Presbyterian Church U.S.A. in support of the Christmas Joy Offering. 50% of the offering is distributed to the Board of Pensions and 50% is distributed to the Presbyterian racial ethnic schools and colleges.
- e. Consent Agenda – Session discussed and APPROVED the following Consent Agenda items:
  - i. Approval of minutes of the September 22, 2008 Stated Meeting of Session.
  - ii. Information from Santa Ynez Valley Presbyterian Church.
  - iii. Deaths reported: Member, Dorothy Harris Powers, member #1162, died September 22, 2008, in La Palma, California. The service was held on September 27, 2008 at Funeraria Del Angel Conrad-Carroll in Oxnard, CA. She is buried at Conejo Mountain Memorial Park in Camarillo, CA.
  - iv. Communion taken to shut-ins: Ray Chapin took communion to Vi Wyatt at St. John's Hospital, Mary and Bill Allen at their home, Marilyn Rothwell and her roommate, Elaine Delgado at Shoreline.
  - v. Membership transfer: Diane Johnson, member # 2303 requested her membership be transferred back from Word of Life to WesPres. Clerk will send Word of Life a letter with her request.
  - vi. Approval for baptism of Tristan James Armitage on December 7, 2008. Tristan's date of birth is January 11, 2001. Pastor Dan has talked to Tristan and he understands what it means to be baptized. His mother, Jamie Armitage is a member.
  - vii. Receiving the Financial Report for September 2008 submitted by Treasurer Michele Southerland. A recap is below:

Months	9	Percentage	75%
	Giving	Total Income	Expenditures
<b>Budget</b>	\$ 290,000	\$ 339,900	\$ 342,524
<b>Actual</b>	\$ 185,041	\$ 170,884	\$ 193,212
<b>%</b>	<b>64%</b>	<b>50%</b>	<b>56%</b>

IV. ENDOWMENT DISCUSSION:

- a. We reviewed the summary submitted by Carol Norton who was absent from the meeting. The recommendation to move the account management to Natasha Tyagi has been done. A motion was made and seconded that 2 signatures be required for moving any money from the investment funds, one of the signatures being someone on session. The 2 signatures for the remainder of 2008 will be Ron Vincent and Carol Norton. MOTION APPROVED. Session also agreed when the new session meets in 2009, they will record the 2 signatures required for 2009, preferably including an officer of the corporation.

V. BREAK AND FELLOWSHIP – LINDA PORTEOUS PROVIDED THE DEVOTIONAL AND SNACKS

VI. GENERAL BUSINESS:

- a. Nominating Committee: Ron Carrillo presented the nominees: Mary Curtis, Dave Neff, Vicki Hanks and Scott Wieser. Those leaving Session are Ron Carrillo, Janice Brown, Paul Spencer and Elna Ranson. The Congregational Meeting will be November 9<sup>th</sup> as stated in the By-Laws.
- b. Stewardship Season and 2009 Budget: Pastor Dan reported he will be preaching on Stewardship on November 2, 9, 16 and 23<sup>rd</sup>. A stewardship letter and pledge cards will be sent from Carol Norton and the pledge cards will be collected November 23<sup>rd</sup> during the service.
- c. Session APPROVED to call a special budget meeting on December 8, 2008 to finalize the budget and examine new elders.
- d. We will honor outgoing elders with our annual dinner including new elders and spouses on January 8, 2009. Marilyn Rothwell will organize a place.
- e. Youth Membership Class will end on November 16, 2008. Session APPROVED a special meeting to accept those wanting to become members. The meeting will be at noon in Westminster Hall.
- f. "Who Stole My Church" follow up: Session members reported how it is going sharing this book with other members of WesPres.
- g. Worship Suggestion from Men's Fellowship: The Friday morning group sent a suggestion to session that rather than do 2 services every Sunday, change our service to a more modern service every Sunday except Communion Sunday. That will be the traditional service. Session discussed the idea and Clerk to Session will send the group a letter. Pastor Dan will also attend a Friday morning breakfast and talk to the men.

VII. The meeting was adjourned at 9:45pm and closed with prayer.

Respectfully submitted:

Mary Curtis, Clerk to the Session