

3055

WESTMINSTER PRESBYTERIAN CHURCH
MINUTES OF STATED MEETING OF SESSION – April 27, 2009

The stated meeting of Session was held at Westminster Presbyterian Church in the Hall, 755 Bard Road, Port Hueneme, CA. Moderator, Rev. Dan Birchfield, called the meeting to order (after dinner and fellowship) at 7:00pm and opened with prayer. A quorum was present. Elders present: Bob Williams, Scott Wieser, Linda Porteous, Jim Bell, Carol Norton, Mary Curtis, Vicki Hanks. Elders Absent: Marilyn Rothwell, Gay Lanzarotta, Dave Neff.

- I. APPROVAL OF AGENDA:
Session APPROVED the agenda as presented.
- II. PRAYER TRIANGLES:
Session prayed in small groups, particularly praying for our church and the previous discussion we just had.
- III. REASONS TO CELEBRATE:
Pastor Dan presented 7 recent events at WesPres to celebrate: Easter attendance, VBS, Four expectant moms, Mops Group growing, Church Paint Job, Front flower bed, Men's Retreat – God is working at WesPres!
- IV. MAIN DISCUSSION – TEAMWORX2 AND SANTA BARBARA PRESBYTERY TEAMINAR
Pastor Dan gave an update on the recent Team building the staff attended—Pastor Dan, Kathy Antrobus, Jordan Tracy and Enrie Morales attended. He gave an overview of the program and would like Session to go through this program. This was presented at the last Presbytery meeting. Session picked 2 tentative dates – June 12 and July 10 for these team building sessions.
- V. ELDER SUMMARY REPORTS:
 - a. Missions requested several items for Session's approval regarding the Preschool:
 - Post a summer school sign out front for advertising – APPROVED. Scott Wieser and Vicki Hanks will work on the sign.
 - Let the school use the old church marquee – APPROVED.
 - Teacher appreciation week is May 4-8—Session will provide lunch May 8th – APPROVED.
 - Classrooms need painting and the teachers were planning on doing it. A motion was made, seconded and APPROVED that Buildings and Grounds will take care of this out of their budget to hire a painter. Amber will get some quotes from painters who are licensed, insured and bonded and work with the Buildings and Grounds elder.
 - It was requested the church pick up the cost of janitorial services that the Preschool is currently handling. This was NOT APPROVED.
 - Graduation is June 26th at 10:00am.
 - b. Relay for Life wanted to encourage the church to organize teams for the Walk to be held at Hueneme High School. They wanted to use the parking lot May 16th for a fund raiser yard sale. Session APPROVED that they can have brochures available and we can advertise it in the bulletin. Enrie will work with them for the use of the facility for their yard sale.
 - c. Membership reported the New Members class has approximately 10 new members attending.
 - d. Stewardship and Investments gave a report on the funds and will have something in the newsletter to encourage members to donate to the funds.
 - e. Youth is looking at various fundraisers to help with the Youth Room renovation costs. Scott will get more information and dates. Kathy Mansker will help the youth put crosses on the breezeway.
 - f. Personnel reported an Insurance Seminar will be held by the Presbytery this month and Linda Porteous will attend. Session approved the following:
 - Organist, Julien Gleason has agreed to be our permanent organist. His salary will increase by \$15.00 per week.
 - Church Secretary, Enrie Morales hourly wage was increased by 73 cents per hour retroactively from January 1, 2009.
 - g. Buildings and Grounds asked if he should get bids to change the angle of the pews—Session decided to table this for now.
- VI. CLERK TO THE SESSION REPORT:
 - a. Linda Porteous was elected as elder commission for the May 16, 2009 Presbytery meeting. Also attending the meeting will be Pastor Dan, Mary Curtis and Shelley Southerland.
 - b. Session APPROVED to move the May meeting to May 26th instead of Memorial Day.
 - c. Consent Agenda – Session discussed and APPROVED the following Consent Agenda items:
 - Approval of minutes of the March 23, 2009 Stated Meeting of Session.
 - Communion taken to shut ins in April: elder Ray Chapin took communion to Mary and Bill Allen and Marilyn Rothwell, Paul Sturm and Jeff Young.
 - Deaths reported: Member, Jay Levet's mother, Betty Levet, died March 27, 2009. Pastor Dan officiated at the memorial service for her on April 5, 2009 at the Clubhouse at the Mira Vista Apartments in Camarillo, CA. Member, Louise (nee Beck) Angus (previous married name Stancil) (member #689) died April 1, 2009. The memorial service was April 9, 2009 at First Presbyterian Church in Oxnard where she had transferred her membership.
 - The Missions Team recommends participating in the Presbyterian Church (U.S.A.) Pentecost Offering on Pentecost Sunday, May 31, 2009. It provides a direct way to meet the needs of children at risk, youth, and young adults. Congregations are encouraged to keep 40 percent of the Offering to support ministry with children at risk in their communities. We would like to send our 40 percent to the ACTION Foundation (Area Christians Taking Initiative On Needs. Attached is a page from their website showing their vision and mission.
 - Informational: Donation received for Congregational Life Ministries Emergency (Deacons') Fund. Clerk will send a letter of thanks and how we handle emergency requests. Update from Executive Presbyter, Dr. Jan Armstrong.
 - Receiving the Financial Report for March 2009 submitted by Treasurer Vicki Hanks.

(minutes continued on page two)

3056

VII. DEVOTIONAL AND DESSERT PROVIDED BY ELDER, BOB WILLIAMS

VIII. CHILDREN'S MINISTRY HIRE – PASTOR DAN

Pastor Dan presented the search committee's recommendation to hire Kathy Antrobus as the Director of Children's Ministry. The salary package presented was \$1,585.00 per month – part time status with 1 week paid continuing education/professional development and 1 week paid vacation. Health insurance coverage is being explored and will be brought to Session for approval. Start date May 1, 2009. This was APPROVED by Session with 1 abstaining vote by Linda Porteous.

IX. GENERAL BUSINESS:

- d. Search Committee Update: For the Youth Director position they have some follow up interviews in the near future.
- e. National Day of Prayer is Thursday, May 7, 2009 and we will have a worship service in the evening. We will not have the regular Wednesday prayer group that week.
- f. Kitchen Remodel fundraiser – Scott Wieser is heading up a team to sell tickets for a Tri-tip dinner to involve the congregation in raising money to remodel the kitchen. We will use this event as an outreach and give 10% of the funds raised to the Food Pantry as well as tickets to give out at the food pantry.

VI. The meeting was adjourned at 9:50pm and closed with prayer.

Respectfully submitted:

Mary Curtis, Clerk of Session